



16-19 Student Bursary Fund Application Form 2026/27

Please complete all details in full as your application cannot be considered without all the information requested.

If you need further information or help completing the application, please contact the school.

Section 1: Student's Personal Details

Surname:

First Name(s):

Date of Birth

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Section 2: Eligibility for a Guaranteed Bursary

You (the student) will be entitled to receive a bursary of up to £1,200 per year if you are in any of the categories described below, **provided your costs are not covered by other sources**. Please tick any that apply and submit the relevant evidence, which is listed, to school:

☐

I am a young person who is looked after in local authority care

***Evidence** – confirmation letter from your local authority*

☐

I am a young care leaver

***Evidence** – confirmation letter from your local authority*

☐

I receive Income Support or Universal Credit in my own right because I am financially supporting myself.

***Evidence** – your most recent letter from the Department for Work and Pensions (DWP) regarding receipt of this benefit*

☐

I receive Disability Living Allowance or Personal Independence Payments in my own right AS WELL as Employment and Support Allowance or Universal Credit in my own right.

***Evidence** – confirmation by the DWP of receipt of BOTH allowances*

If you have ticked any of the categories above you do not need to fill in Section 3 of this form. Please continue to sections 4 (Bank details) and 5 (Declaration).

Section 3: Eligibility for a Discretionary Bursary

The school will assess your eligibility for the Discretionary 16-19 Bursary in line with its own policies, available funding and your financial need. Please complete the following section as fully as you can, and ask for help if you need it. Your need will be assessed on the information you provide and there is no guarantee that you will be eligible for a Bursary or a guarantee of the level of funding you may receive.

Please consider the questions below:

3.1 Are you eligible for Free School Meals (FSM)? Yes ☐ No ☐

3.2 If you do not receive FSM entitlement, do you, or your parents that you live with receive any other means-tested state benefits? If so, what? Yes ☐ No ☐

If you answered yes to question 3.2 **please provide evidence** of the means-tested benefit. Normally, this will need to be written confirmation/benefit entitlement letter from the relevant Agency, e.g. a letter from the Department for Work and Pensions confirming your eligibility for Income Support.

Receipt of a means-tested benefit alone does not guarantee a Discretionary Bursary for your studies.

If you answered no to questions 3.1 and 3.2 please provide further information explaining why you need financial support.

Please provide specific details below to explain what financial assistance is required:

Type of support required	Details and estimated cost (£)	Tick if cost has been incurred (attach receipts)
School Transport, for example Worcestershire CC Minibus/Taxi FUEL COSTS FOR PERSONAL VEHICLES ARE EXEMPT		
School Meals		
Other miscellaneous items that would otherwise stop you from fully accessing further education.		

Section 4: Bank Account Details

Full Name of Account Holder:

Name of Bank / Building Society:

Branch:

Sort code:

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Account Number:

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Section 5: Declaration

I confirm that I have read the 16-19 Bursary Fund Policy/Procedures 2026/27. I confirm the information given on the form is complete and accurate at the time of application and that I will inform the provider immediately of any change in circumstances. I understand that any attempt to dishonestly obtain a Bursary shall be treated as fraud that will be subject to disciplinary procedures.

The person applying for the Bursary is expected to sign the declaration (where possible)

Student's signature

Print name

Date

If you have included evidence that your parent /carer is in receipt of a means-tested benefit they must also sign the declaration.

Parent / carer signature

Print name

Date

Before sending in your application from please check to make sure that you have completed all the sections relevant to your circumstances and that you have enclosed copies of the relevant evidence to support your claim.

If you have not your application will be returned to you and there will be a delay in any potential Bursary payment made.